



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

June 21, 2021

**NOTIFICATION OF AWARD – BONDS ARE REQUIRED**

Onslow Grading and Paving  
Attn: Melissa Smith  
115 Atlas Brown Dr.  
Jacksonville, NC 28540

Contract No.: DC00308  
TIP No.: N/A  
Federal Aid No.: State Funded  
WBS Element: 2021CPT.03.23.10671  
Counties: Onslow  
Description: Resurfacing

Dear Ma'am:

I am pleased to inform you that **Onslow Grading and Paving** has been awarded the contract for the above project based on the bid submitted on **June 17, 2021** in the amount of **\$4,078,967.50**. Please provide two (2) original sets of Executed Payment and Performance Bonds, a current Certificate of Insurance *with the contract number DC00308 included in the description at the bottom*, subcontractor Letter(s) of Intent when applicable, and two (2) original Execution of Contract Forms within 14 calendar days from the date you receive your award letter.

These documents should be returned to **Tootie Murphy**. Ms. Murphy's **new** mailing address is **5505 Barbados Blvd, Castle Hayne, NC 28429**. The Execution of Contract Forms are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>. Please remember that work may not start before the contract has been properly executed.

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the **Resident Engineer, Kirsten Spirakis, PE** as soon as possible so that a preconstruction conference can be held. Ms. Spirakis' mailing address is **295-B Wilmington Hwy., Jacksonville, NC 28540**, telephone number is **(910) 467-0520**, and email address is **klspirakis@ncdot.gov**.

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Telephone: 910-341-2001  
Fax: 910-675-0143  
Customer Service: 1-877-368-4968

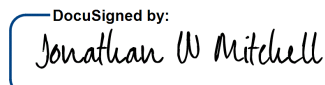
Location:  
5505 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Website: [ncdot.gov](http://ncdot.gov)

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **Resident Engineer, Kirsten Spirakis, PE.**

If you have any questions, please contact me at (910) 341-2001.

Sincerely,

DocuSigned by:  
  
02B404268BC84C2...  
Jonathan W. Mitchell  
Division Contracts and Proposals Engineer

JWM/stm

cc: D. Chad Kimes, PE, Division Engineer  
Bill Kincannon, PE, Deputy Division Engineer  
Katie Hite, PE, Division Project Development Engineer  
Anthony W. Law, Division Construction Engineer  
Trevor Carroll, PE, Assistant Division Construction Engineer  
Robert Vause, PE, Division Maintenance Engineer  
Gerard Taylor, Assistant Division Maintenance Engineer  
Kirsten Spirakis, PE, Resident Engineer